

## 2024 LBHC Department Reflection Report

Please complete only one report per department (everyone altogether) and then email it to the dean of administration.

Department information	
Department name	Finance Department
Date this report was completed	06-06-2024
Staff who contributed to this report	Aldean Goodluck

2023-24 reporting	
<b>Key accomplishments</b> (identify 2-5 major accomplishments from your department's last year's goals)	
<ol style="list-style-type: none"><li>1. Completed the audit for 2022.</li><li>2. Met deadlines in a timely manner.</li><li>3. Completed all reports in a timely manner.</li></ol>	

2024-25 department goals (identify the top 2-5 goals your department would like to focus on in 2024-25 and the strategic plan objective from LBHC's <a href="#">2023-27 strategic plan</a> that relates most closely to each department goal)	
Department goals for 2024-25	Strategic plan objective
1. To complete and be back on track with the 2023 and 2024 audits (be efficient and communicate).	1.1.9
2. To receive more training about the finance department employees' duties and responsibilities (webinars and workshops).	1.1.9
3. To increase enrollment (we're all recruiters of LBHC; volunteer at events to recruit)	2.1.

Reflections on data: Go to LBHC's <a href="#">student success data webpage</a> (lbhc.edu > DATA & REPORTS > Student Success Data) and reflect on the following data (by clicking the links on the webpage).	
Data	What can your department do to improve student success (especially, looking at certain groups of students)?
a. Enrollment	All employees should be recruiters assisting where needed.
b. Retention rates	Data should be shared with all employees so they can reach out to students or reach out to those who withdrew.
c. Graduation rates	Encourage every student to be successful.

Identify <b>strengths</b> of the department	
Work well together and great communication.	
Identify <b>challenges and/or areas of improvement</b> for the department	
Short on staff. 1-2 more staff would be beneficial.	
Suggestions to improve this department reflection report or process	
To stay consistent, be willing to learn.	

