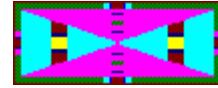


Little Big Horn College
8645 S. Weaver Drive
P.O. Box 370
Crow Agency, Mt 59022
Phone: (406) 638-3100
Fax: (406) 638-3169



Dear Applicant:

Thank you for your interest in employment at Little Big Horn College. Please submit in one application the **required** following documentation:

_____ A letter of application stating the position for which you are applying.

_____ A current resume. A search committee will review your work experience.

_____ Original or copy of original transcript(s) for each educational institution you have listed on your resume. If you are hired for this position, an original/certified transcript(s) will be required within the initial probationary period.

_____ Three letters of recommendation. The search committee reviews these letters.

_____ If you are claiming proof of Crow or Indian Preference, please fill out the Crow/Indian preference form and submit proof of verification.

_____ Complete the KSA'S attached to the job description. Your answers are carefully reviewed and rated by a search committee.

_____ Consent to Release of Information form and the Drug free workplace form.

This position shall be open until filled with a priority deadline for **Friday, September 30, 2011** at 5:00 pm. **Incomplete or late applications will not be considered.** Faxed or mailed resumes or emailed to (stewartn@lbhc.edu), letters, and transcripts are acceptable provided they are submitted by the due date, however, a hard copy of these documents must be post marked by the deadline date.

You may personally submit your completed application at the LBHC front office or, if you are mailing your application, you may direct it the Human Resources Office.

Again, thank you for your interest in this position. We look forward to reviewing your application.

Sincerely,

Natalie J. Stewart-Colliflower - Human Resource Officer